



Ohio Board of Psychology

MEETING MINUTES
THURSDAY JULY 18, 2019
RIFFE CENTER, 1932
77 S. HIGH ST. COLUMBUS, OH 43215

BOARD MEMBERS

President: Bradley Hedges, Ph.D., Psychologist Member, 2019
Secretary: Denise Rabold, Ph.D., Psychologist Member, 2023
Ben Fields, Ph.D., Psychologist Member, 2020
Alice Randolph, Ed.D., Psychologist Member, 2020
Kate Borges, Consumer Advocate Member, 2021
Kenneth P. Drude, Ph.D., Psychologist Member, 2021
Elaine Motylinski, Consumer Advocate Member, 2022
Douglas Cole, Ph.D., School Psychologist Member, 2023
Vacant, Consumer Advocate Member, 2023

STAFF/BOARD LEGAL COUNSEL PRESENT

Ronald Ross, Ph.D., CPM, Executive Director; Carolyn Knauss, Investigator; Amanda Danko, Investigator

9:30AM MEETING CALLED TO ORDER BY DR. HEDGES

DR. RABOLD CALLED THE ROLL

Mrs. Borges	Absent (scheduled)
Dr. Cole	Present
Dr. Drude	Present
Dr. Fields	Present
Dr. Hedges	Present
Mrs. Motylinski	Present
Dr. Rabold	Present
Dr. Randolph	Present

APPROVAL OF MINUTES

Dr. Drude made a motion to approve the minutes of the May 2, 2019 meeting; Mrs. Motylinski second.

A vote was taken:

Aye: Dr. Hedges, Dr. Fields, Mrs. Motylinski, Dr. Cole, Dr. Drude; Dr. Rabold
Nay: None
Abstain: Dr. Randolph

The motion passed.

PRESIDENT'S REPORT

Dr. Hedges made some general announcements and thanked Dr. Fields for his willingness to take a pilot examination (EPPP-2) through ASPPB and provide feedback. Dr. Hedges asked Dr. Drude for an update on his work with ASPPB. Dr. Drude provided updates on the ASPPB Social Media Taskforce goals, on APA's work in the same area, and on the Oregon Board's guidelines. The ASPPB Annual Meeting in Minneapolis, October 17-20, will be attended by Dr. Ross in accord with Board policy. Dr. Fields will likely attend as Delegate, with Dr. Cole serving as back-up.

OFFICER ELECTIONS

Dr. Hedges nominated Dr. Rabold to serve as Board President for a term October 5, 2019-October 4, 2020. There were no other nominations, and Dr. Rabold was elected president by acclamation.

Dr. Randolph nominated Dr. Cole to serve as Board Secretary for a term October 5, 2019-October 4, 2020. There were no other nominations, and Dr. Cole was elected secretary by acclamation.

ENTRANCE EXAMINER APPOINTMENT

Dr. Ross was appointed to serve as the Board's Entrance Examiner again for a term October 5, 2019-October 5, 2020.

ENTRANCE EXAMINER'S REPORT

Dr. Ross then sought approval of the FY19 Quarter 4 Entrance Examiner's Report:

Psychologists

License	First Name	Last Name	Issue Date
P.07872	Elizabeth	Smith, Ph.D.	5/3/2019
P.07873	Scott	Armentrout, Ph.D.	5/3/2019
P.07874	Kathryn	Kurivial, Psy.D.	5/3/2019
P.07875	Holly	Sackett, Psy.D.	5/3/2019
P.07876	Katren	Clark, Psy.D.	5/3/2019
P.07877	David	Creel, Ph.D.	5/3/2019
P.07878	Chelsea	Baylen, Ph.D.	5/3/2019
P.07879	Kareem	Wasim, Psy.D.	5/3/2019
P.07880	Kristyn	Neckles, Psy.D.	5/3/2019
P.07881	Berhane	Messay, Ph.D.	5/3/2019
P.07882	Melanie Rose	Uy, Psy.D.	5/3/2019
P.07883	Chris	Clatterbuck, Ph.D.	5/3/2019
P.07884	Angela	Volz, PhD	5/3/2019
P.07885	Kathryn	Mancini, Ph.D.	5/3/2019
P.07886	Thais	Doyle, PhD	5/3/2019
P.07887	Tina	Myers, Ph.D.	5/8/2019
P.07888	Alana	Moses, Ph.D.	5/8/2019
P.07889	Rachael	Goldsworthy, Ph.D.	5/10/2019
P.07890	Austin	Brown, Psy.D.	6/21/2019
P.07891	Brittany	Bonner-Dillon, PsyD	6/21/2019
P.07892	Katherine	Reiter, Ph.D.	6/21/2019
P.07893	Jessie	Richard, Ph.D.	6/21/2019
P.07894	Nicole	Benson, Ph.D.	6/21/2019
P.07895	Darrin	Aase, Ph.D.	6/21/2019

P.07896	Melissa	Walt, Psy.D.	6/21/2019
P.07897	Adrianna	VanMeter, Ph.D.	6/21/2019
P.07898	Stephen	Gravenkemper Ph.D.	6/21/2019
P.07899	Jasmeet	Hayes, Ph.D.	6/24/2019
P.07900	Troy	Becker, Psy.D.	6/24/2019
P.07901	Theodore	Witzig, Ph.D.	6/28/2019
P.07902	Michelle	O'Connor	6/28/2019
P.07903	Camille	Wilson	6/28/2019

School Psychologists

License	First Name	Last Name	Issue Date
SP.00643	Nicole	Klaus	5/3/2019

Certified Ohio Behavior Analysts

License	First Name	Last Name	Issue Date
COBA.00533	Ainsley	Schwartz	4/1/2019
COBA.00534	Jodi	Bertke	4/8/2019
COBA.00535	Marlana	Greathouse	4/15/2019
COBA.00536	Marissa	Cline	4/23/2019
COBA.00537	Emily	Curnutte	4/23/2019
COBA.00538	Andrea	VanSickle	5/3/2019
COBA.00539	Sara	File	5/3/2019
COBA.00540	Leah	Kirkpatrick	5/3/2019
COBA.00541	Haley	Husband	5/3/2019
COBA.00542	Amanda	Presto	5/3/2019
COBA.00543	Jolanda	Marx	5/3/2019
COBA.00544	Elizabeth	Schilling	5/6/2019
COBA.00545	Alexis	Montgomery	5/6/2019
COBA.00546	Christina	Bridges	5/6/2019
COBA.00547	Katie	Coyne	5/6/2019
COBA.00548	Yan	Li	5/6/2019
COBA.00549	Meghan	Vermillion	5/9/2019
COBA.00550	Christin	McDonald-Fix, Ph.D.	5/9/2019
COBA.00551	Brittany	Swartz	5/10/2019
COBA.00552	Brittany	DeRyke	5/14/2019
COBA.00553	Catherine	Mouch	5/16/2019
COBA.00554	Allison	Whitaker	5/21/2019
COBA.00555	Morgan	Robertson	6/3/2019
COBA.00556	Liisa	Straw	6/10/2019
COBA.00557	Kristina	Frank-Nix	6/10/2019
COBA.00558	Lauren	Watts	6/12/2019
COBA.00559	Nicole	Ivory	6/14/2019
COBA.00560	Kathryn	Moore	6/14/2019

COBA.00561	Samantha	Salzwimmer	6/17/2019
COBA.00562	Emily	Hilker	6/17/2019
COBA.00563	Vanessa	Fessenden	6/17/2019
COBA.00564	Sara	Boettcher	6/17/2019

30-Day Non-Resident Permission to Practice

License	First Name	Last Name	Issue Date
TEMP.190090	Priscilla	Zynda	4/15/2019
TEMP.190091	Zachary	Wheeler	4/19/2019
TEMP.190092	Stephanie	Milstein	5/2/2019
TEMP.190093	Glen	Getz	5/6/2019
TEMP.190094	Jessica	Hudson	5/21/2019
TEMP.190095	Martha	Weissbourd	5/21/2019
TEMP.190096	Danielle	Greg	6/10/2019
TEMP.190097	Loretta	Kroin	6/10/2019
TEMP.190098	Johanna	Mayer	6/10/2019
TEMP.190099	Thomas	Knedler	6/19/2019
TEMP.190100	Robin	Lange, PhD	6/26/2019

The Entrance Examiner Report was approved by consensus.

EXECUTIVE DIRECTOR'S REPORT

Dr. Ross made announcements and presented reports as follows:

- 1) Budget Report—Expenditure and Revenue Detail FY19 Q4
- 2) Budget Report—FY19 Payroll Detail FY19 Q4
- 3) Enforcement Stats Running FY19 Q4
- 4) Licensing/Certification Detail FY19 Q4
- 5) Investigation Process Update
- 6) Board Vacancy Update
- 7) Oral Exam and Meeting Schedule Confirmation

Dr. Drude requested that future financial reports include cumulative year-to-date data.

FIVE-YEAR RULE REVIEW FILING

Next, the Board reviewed each rule in OAC 4732 for its FYR filing, in response to the recommendations of a workgroup, which met on May 24, 2019. Workgroup participants were:

Dr. Brad Hedges, Board President
 Dr. Ron Ross, Executive Director
 Kate Borges, Board Member
 Ann Brennan, Executive Director, OSPA
 Roger Carroll, AAG, Board Counsel
 Dr. Doug Cole, Board Member
 Dr. Sarah Greenwell, CCHMC
 Dr. David Hayes, OPA Liaison to the Board
 Glenn Karr, Attorney
 Dr. Susan Kenford, DCT, Xavier University

Carolyn Knauss, Board Investigator
Michael Ranney, Executive Director, OPA
Dr. Suzette Speight, DCT, University of Akron

The time and effort expended by members of the workgroup, especially Drs. Greenwell, Kenford, and Speight, was noted by Dr. Randolph, with whom the Board joined in expressing gratitude for what can be thankless work in service to the Board and the profession.

Thirty-three (33) of the thirty-nine (39) rules were judged by the workgroup and the Board to not require amendment. The following rules were presented to be filed "No Change":

- 4732-1-01 Board meetings; miscellaneous forms of public notice.
- 4732-1-02 Application for licensure.
- 4732-1-04 Entrance examiner.
- 4732-1-05 License certificate and card.
- 4732-1-06 Biennial registration.
- 4732-1-07 Board hearings on rules: methods of public notice.
- 4732-1-08 Personal information systems.
- 4732-1-09 Definitions.
- 4732-1-10 Procedures for accessing confidential personal information.
- 4732-1-11 Valid reasons for accessing confidential person information.
- 4732-1-12 Confidentiality statutes.
- 4732-1-13 Restricting and logging access to confidential personal information.
- 4732-2-02 Procedures for recording, filing, and reporting continuing education.
- 4732-5-01 Psychological procedures which create a serious hazard to mental health.
- 4732-5-02 Exemptions from licensure requirements.
- 4732-9-01 Requirements for admission to the examination for a psychologist license.
- 4732-9-01.2 Requirements for degrees earned from institutions outside of the U.S.
- 4732-9-02 Requirements for admission to the examination for a school psychologist license.
- 4732-9-03 Computation and attainment of experience.
- 4732-9-04 Criminal records check.
- 4732-9-05 Consideration of military experience, education, training and term of service.
- 4732-9-06 Temporary license for military spouse.
- 4732-11-01 Licensure examinations.
- 4732-11-03 School psychology and psychology examination committees.
- 4732-13-01 Psychologist and school psychologist scope of supervision.
- 4732-13-02 Purposes of supervision.
- 4732-13-03 Supervision definitions.
- 4732-13-04 Requirements pertaining to supervision.
- 4732-17-01.1 Youth sports concussion assessment and clearance.

4732-17-02 Research ethics and safeguards.

4732-17-03 Bases and procedures for disciplinary actions.

4732-19-01 Enforcement and discipline.

4732-21-01 Independent rules.

Six (6) rules recommended for amendment were subject to review and discussion:

4732-1-03 Fees.

4732-2-01 Scope, responsibilities, and requirements for continuing education.

4732-3-01 Definitions.

4732-7-01 Licensure for applicants licensed or certified by another jurisdiction.

4732-15-01 Titles to be used by unlicensed persons.

4732-17-01 General rules of professional conduct pursuant to section 4732.17 of the Revised Code.

After deliberation and editing, the following text changes were agreed to:

4732-1-03 Fees.

Fees provided for throughout Chapter 4732. of the Revised Code shall be established by the board in the amounts not to exceed the maximum allowable pursuant to section 4732.26 of the Revised Code. Current fees on the effective date of this rule are subject to change by action of the board, the controlling board, and/or the general assembly. Information about fees may be obtained by making inquiry by email or telephone call to the board office. ~~Such fees, for which checks are made payable to "Treasurer, State of Ohio" but are mailed to the board at the board address, include:~~ Such fees, which are payable by credit card in the board's online license management portal, include:

- (A) Application and license fee - three hundred dollars;
- (B) Biennial registration (renewal) fee - three hundred fifty dollars beginning July 1, 2014 and three hundred sixty dollars beginning July 1, 2016 through June 30, 2020, and three hundred sixty-five dollars beginning July 1, 2020 and thereafter, with the option of the fee being waived according to rule 4732-1-06 of the Administrative Code;
- (C) Fee for reinstatement of a license - biennial registration fee as in paragraph (B) of this rule, plus a penalty fee of two hundred fifty dollars;
- (D) Fee for retaking any examination administered by the board - fifty dollars;
- (E) Fee for nonresident psychologist application to practice for no more than thirty days per year - one hundred fifty dollars.

4732-2-01 Scope, responsibilities, and requirements for continuing education.

(A) Scope. Every license holder subject to continuing education (CE) requirements as set forth in section 4732.141 of the Revised Code shall meet the requirements of that section.

(B) Responsibilities:

- (1) In accordance with the requirements of sections 4732.14 and 4732.141 of the Revised Code, it

shall be the responsibility of each license holder submitting a biennial registration of license to certify to the board that the continuing education experience required for license renewal has been obtained. In accordance with division (B)(2) of section 4732.141 of the Revised Code, the board shall accept as evidence of completion of continuing education requirements only documentation of fulfillment of those requirements from the "Ohio Psychological Association" or the "Ohio School Psychologists Association." Each licensee shall maintain CE records for three years in accordance with division (E) of section 4732.141 of the Revised Code.

- (2) In accordance with division (C) of section 4732.141 of the Revised Code, each license holder shall be given a sufficient choice of continuing education acceptable to the board to ensure that each person has had a reasonable opportunity to participate in continuing education that is relevant to that person's practice in terms of subject matter and level.

(C) Requirements:

- (1) Hours to be applied toward the CE requirements shall represent actual time spent in continuing education that meets the requirements set forth in this rule.
- (2) Any license holder shall be given credit, as defined in rule 4732-3-01 of the Administrative Code, for participation in any CE program or course that is not specifically disapproved by the board as provided for under paragraph (C)(5) of this rule and that is designated as acceptable by a relevant accrediting authority as specified in division (B)(1) of section 4732.141 of the Revised Code as meeting the following criteria:
- (a) The program or course is presented within an organizational structure that assures accountable administrative control, accurate record of course participation/attendance, and professional responsibility for course design and implementation;
 - (b) The specific program or course is relevant to the practice of psychology in terms of subject matter and level, as required by division (C) of section 4732.141 of the Revised Code;
 - (c) In accordance with division (B) of section 4745.04 of the Revised Code, up to one-third of the biennial CE requirements may be completed by providing volunteer services to indigent and uninsured persons. To qualify under this rule, volunteer services shall:
 - (i) Be provided at a free clinic or other non-profit organization that offers health care services based on eligibility screenings identifying the client as an "indigent and uninsured person" as that term is defined in division (A)(7) of section 2305.234 of the Revised Code;
 - (ii) Be documented in writing in the form of a certificate or a written statement on letterhead from an administrative official at the organization where services were rendered, specifying at a minimum the license holder's name, license number, date(s) of qualifying volunteer services, and number of hours of services.
 - (iii) Not be credited for license holders in a paid position at the organization at which the services are rendered;
 - (iv) Be psychological or school psychological services provided in compliance with the professional conduct requirements specified in rule 4732-17-01 of Administrative Code;
 - (v) Be credited as one hour of CE for each sixty minutes spent providing services as a volunteer, not to exceed seven hours of the total biennial CE requirement; and
 - (vi) Not count toward the requirements of division (A)(1) of section 4732.141 of the Revised Code to complete four hours of CE in professional conduct, ethics, and/or the role of culture, ethnic identity, or both in the provision of psychological assessment, consultation, or psychological interventions, or a combination thereof.

- (d) Completion of the program or course or verification of qualifying volunteer services provided under paragraph (C)(2)(c) of this rule is registered with the "Ohio Psychological Association" or the "Ohio School Psychologists Association," in accordance with division (B)(2) of section 4732.141 of the Revised Code and with the implementational procedures that shall be negotiated annually between the board and the "Ohio Psychological Association" and the "Ohio School Psychologists Association."
- (e) Documentation of volunteer services provided under paragraph (C)(2)(c) of this rule shall be registered with the "Ohio Psychological Association" or the "Ohio School Psychologists Association" in a single submission per biennium inclusive of all certificates and/or written statements verifying qualifying activities.

~~(3) Upon petition to the board by a psychologist or a school psychologist requesting to acquire qualifying CE hours by pursuing specific relevant knowledge or skills through continuing education that would not qualify under paragraph (C)(2) of this rule, the board, at its discretion and on a case-by-case basis, may grant CE credit for such work if it is deemed significantly relevant to the psychologist's or school psychologist's professional education.~~

~~(a) The petition, filed on a form prescribed by the board, shall contain documentation of the relevance of the CE requested.~~

~~(b) The number of hours of credit granted shall be determined by the board and need not match the number of hours of course work undertaken.~~

~~(c) The board shall notify the petitioner in writing of its approval or disapproval and of the steps the petitioner shall take to demonstrate completion of the continuing education if the petition is approved. The board's determination shall be binding.~~

~~(4)~~ (3) Those hours of credits recognized by the "Ohio School Psychologists Association" and/or the "Ohio Psychological Association" as meeting the CE requirements for any school psychologist certificate or license issued by the state board of education shall also qualify for hours for renewal of licenses issued by the state board of psychology

~~(5)~~ (4) In accordance with division (B)(2) of section 4732.141 of the Revised Code, the board may audit any activities submitted in satisfaction of the CE requirements and/or monitor any program approved by any authorized approving organization for CE credit, and may disallow such credit if the board determines that the offering is not in conformance with the standards of paragraph (C)(2) of this rule.

- (a) The authorized approving organization shall be notified of any continuing education determined to be unacceptable by the board, as defined by contracts with the "Ohio School Psychologists Association" and with the "Ohio Psychological Association," and shall be required to notify all registered participants of that continuing education of its unacceptability.
- (b) If the board determines after March first of a license renewal year that any continuing education approved by an authorized approving organization and already completed by any licensee is unacceptable, then each license holder who has completed that continuing education and who proposes to use the hours to qualify for biennial registration shall be allowed until the end of the calendar year to complete the equivalent hours of qualifying continuing education credit. For such persons:
 - (i) The license shall not expire if all other requirements, including the remaining CE requirements are met by September thirtieth of a relevant renewal year and if any deficiency caused by the disqualification of the continuing education is corrected by the end of that calendar year.
 - (ii) Whatever hours are completed after August thirty-first of that year and are applied to

correct such deficiency shall not count toward completion of CE requirements for the subsequent biennium.

- ~~(6)~~ (5) The board may from time to time, on its own initiative, approve continuing education. The board shall maintain a list of such approvals, on its website www.psychology.ohio.gov and shall be provided to the "Ohio Psychological Association" and the "Ohio School Psychologists Association," so that completion of such continuing education may be entered into the licensee's record of CE hours maintained by those organizations.
- ~~(7)~~ (6) It shall be the responsibility of the authorized approving organization to assure that all registered attendees are notified, at the time of the continuing education or as soon thereafter as any disapproval notice may be received from the board, or be in accord with the contract with the "Ohio School Psychologists Association" or the "Ohio Psychological Association," of the approval or disapproval status of the continuing education. Notwithstanding this responsibility of the authorized approving organization, it shall be the responsibility of each license holder to complete the necessary number of approved hours of CE, whether or not the license holder is correctly notified of the unacceptability of any disapproved continuing education.
- ~~(8)~~ (7) Failure to meet CE requirements or failure to have verification of the necessary CE hours sent to the board by August thirty-first of any relevant renewal year may result in expiration of license on September thirtieth of that year, pursuant to rule 4732-1-06 of the Administrative Code, except in a case described in paragraph (C)(5) or (C)(10) of this rule. If reinstatement is desired, such individual shall be required to submit a formal request for reinstatement of licensure.
- ~~(9)~~ (8) If an applicant for licensure is licensed during the first year of the biennial renewal period, the license holder is required to complete thirteen hours of continuing education for that biennial renewal period, including not less than four hours of continuing education in professional conduct, ethics, and/or the role of culture, ethnic identity, or both in the provision of psychological assessment, consultation, or psychological interventions, or a combination thereof. If an applicant is licensed during the first three months of the second year of the biennial renewal period, the license holder is exempt from meeting the CE requirements for that biennial period. If an applicant is licensed during the last nine months of the second year of the biennial renewal period and is, therefore, not subject to renewal that same year, he/she is required to complete twenty-three hours of CE to renew in the next renewal year.
- ~~(10)~~ (9) Pursuant to division (F) of section 4732.141 of the Revised Code and on written petition by a licensee setting forth convincing and compelling reason because of an unusual circumstance, emergency, or special hardship, the board may excuse all or any part of the petitioner's CE requirements, may set conditions for excusing such requirements, and may require the licensee to make up CE requirements. Board approval of any such arrangement shall be made in writing, shall be communicated promptly to the petitioner, and shall be inserted into the petitioner's board record. The deadline for requesting the board to excuse all or any part of CE requirements is August first of the relevant renewal year.
- ~~(11)~~ (10) Falsification of written evidence submitted to the board or failure to respond to an audit request regarding continuing education experience shall constitute fraud, misrepresentation, and deception, as defined in paragraph (A)(2) of rule 4732-17-03 of the Administrative Code, and shall be considered grounds for disciplinary action.

4732-3-01 Definitions.

- (A) As used in agency 4732 of the Administrative Code, the terms "psychologist," "the practice of psychology," "psychological procedures," "school psychologist," "practice of school psychology," "licensed psychologist," "licensed school psychologist," and "school psychologist licensed by the state board of education" have the same meanings as set forth in section 4732.01 of the Revised Code.

- (B) The practice of psychology or school psychology, as distinct from the performance of psychological or school psychological tasks, includes but is not restricted to the use of the title "psychologist" or "school psychologist licensed by the state board of psychology" and/or the exercise of the professional judgments of psychological or school psychological diagnosis, psychological or school psychological prescription, or psychological or school psychological client supervision.
- (1) "Psychological or school psychological diagnosis" is the determination, after study, analysis, and description, that a problem is a psychological problem.
 - (2) "Psychological or school psychological prescription" is the determination of which psychological procedures should be applied for the prevention, treatment or amelioration of psychological problems.
 - (3) "Psychological or school psychological client supervision" is the determination of when, in what sequence, and to what degree particular approaches for dealing with the psychological problem of the client shall be initiated, continued, or discontinued. It may include the evaluation and management of patients and psychological effects to determine if prescribed medications might be helpful in alleviating their psychological symptoms and referring a client to a physician for prescription medication(s) if that is in the best interest of the client. When a client is on a prescribed medication, the psychologist may evaluate and monitor the psychological effects of that medication to determine the psychological effects of such medications on the patient, in a consultative relationship with the prescribing physician.
- (C) "Consultative relationship" with a physician licensed to practice medicine, as used in section 4732.20 of the Revised Code:
- (1) Shall mean that when a licensed psychologist judges the medical problems of his/her client to warrant medical attention, he/she will either determine that the client is under the medical care of a physician or offer to assist the client to obtain the medical help of an appropriate physician, and shall consult with that physician as the psychologist deems necessary for the client's welfare, consonant with section 4732.19 of the Revised Code, relative to privileged communication.
 - (2) Shall not be interpreted to imply that the physician is to supervise the licensed psychologist or is necessarily to be the source of referrals of patients/clients to the licensed psychologist.
 - (3) May include evaluating and managing the psychological effects of various medications on a patient who has been prescribed medications by a physician and reporting, as appropriate for the welfare of the patient, that information to the prescribing physician.
- (D) "Board" shall mean the state board of psychology.
- (E) "Accredited or recognized by a regional or national accrediting agency" or "accredited educational institution" means that an educational institution meets prescribed standards that are necessary to qualify its graduates for consideration for licensure pursuant to section 4732.10 of the Revised Code or for approval by the board pursuant to division (A)(2) of section 4732.22 of the Revised Code. Pursuant to section 4732.10 of the Revised Code, notwithstanding applicants applying for admission to examination for a psychologist license under division (B)(3)(b), (B)(3)(c), or (B)(3)(d) of section 4732.10 of the Revised Code, all applicants for licensure shall provide evidence of an earned doctoral degree from an accredited educational institution as defined in this paragraph and from a graduate program holding academic program accreditation as that term is defined in paragraph (G) of this rule.
- (F) "National or regional accrediting agencies" means one of the following agencies [or its successor organization](#):
- (1) "Middle States ~~Association of Colleges and Schools~~ – Commission on Higher Education"

- (2) "New England ~~Association of Schools and Colleges~~Commission on Higher Education"
- (3) "~~North-Central Association of Colleges and Schools~~" "Higher Learning Commission"
- (4) "Northwest ~~Association of Schools and Colleges~~Commission on Colleges and Universities"
- (5) "Southern Association of Colleges and Schools Commission on Colleges"
- (6) "~~Western Association of Schools and Colleges -- Accrediting Commission for Senior Colleges~~" "WASC Senior College and University Commission"
- (G) "Academic program accreditation" means that the doctoral degree granting program holds "accreditation," "designation," or "approval" by one or more of the following entities:
- (1) "The American psychological association office of program consultation and accreditation";
 - (2) The accreditation office of the Canadian psychological association;
 - ~~(3) The association of state and provincial psychology boards/national register designation committee;~~
 - ~~(4)~~ (3) The national association of school psychologists.
- (H) "Applicant" means any person who applies to the board for licensure pursuant to section 4732.10 of the Revised Code or for approval of the board pursuant to division (A)(2) of section 4732.22 of the Revised Code.
- (I) "He" or "she" and "his" or "her" shall be interpreted to mean or include the pronoun of the other gender where appropriate.
- (J) Direct effect on client welfare in teaching or research situations, as specified in division (B) of section 4732.01 of the Revised Code, shall mean:
- (1) Classroom discussions and/or demonstrations which extend to the participation of students in psychotherapy sessions based upon disclosure of the student's own personal experiences and/or personality traits; and/or
 - (2) Use in a classroom, practicum, or other instructional or research context by the instructor, the researcher, a student or a research subject of any procedure that:
 - (a) Creates a likelihood of psychological and/or physical harm or danger, and/or
 - (b) Utilizes the manipulative distortion, delay, or withholding of information in a manner that may have damaging psychological consequences, and/or
 - (c) Intentionally elicits, without safeguards for anonymity, personal and confidential information that could have psychologically damaging consequences for the participant should it be acquired by others; and/or
 - (3) Use or supervision by the instructor or the researcher in any context involving students, research subjects, or others, of any procedure defined in rule 4732-5-01 of the Administrative Code as creating a serious hazard to mental health and requiring professional expertise in psychology.
- (K) "Mental disorder" is a dysfunction of the mind such that, according to the nature and degree of the disorder, a person loses or lacks capacity to adapt his/her own behavior to effective ends of survival, satisfaction or comfort. Such disorders may take many forms and have varying causes of an organic or environmental type. Descriptions of mental disorders found in nosologies such as the "International Classification of Diseases" (ICD), the "Diagnostic and Statistical Manual of Mental

Disorders" (DSM), and the "Psychopathological Disorders in Childhood: Theoretical Considerations and a Proposed Classification, Group for the Advancement of Psychiatry" (GAP) are examples of classifications of such mental disorders.

- (L) "Serious hazard to mental health" occurs where an individual is at substantial risk of developing a mental disorder or to be at substantial risk of increasing the severity of an existing mental disorder.
- (M) "Client," as used in agency 4732 of the Administrative Code, means a patient or that person's legal representative or any other receiver of psychological services, including individuals, groups, and organizations.
- (N) "Continuing education" (CE), as used in agency 4732 of the Administrative Code, is the process through which psychologists and school psychologists acquire new knowledge and skills relevant to their work, gain new competencies concerning psychological concepts and techniques, or improve current competencies and skills by completion of approved and documented educational experiences.
- (O) "Authorized approving organization," as used in agency 4732 of the Administrative Code, means the board, the "Ohio Psychological Association," the "American Psychological Association," the "Ohio School Psychologists Association," the "National Association of School Psychologists," or the "Ohio Association of Black Psychologists," as these are set forth in division (B)(1) of section 4732.141 of the Revised Code.
- (P) "Hours of CE credits" means:
 - (1) The number of CE hours approved and recorded for each license holder by the "Ohio Psychological Association" or the "Ohio School Psychologists Association" and reported to the board by one of those associations; or
 - (2) The number of hours determined by the board in accordance with rules 4732-2-01 and/or 4732-2-02 of the Administrative Code.
- (Q) "Evaluatee," as used in agency 4732 of the Administrative Code, means a person evaluated by a license holder or supervisee pursuant to a third party referral from a court, other adjudicative body, or other agency or organization when the referring party might serve as the client for the purpose of receiving a report of services specific to the person(s) evaluated.
- (R) A "professional psychological role," as used in agency 4732 of the Administrative Code, exists when a psychologist renders directly or through supervision to an individual, group, organization, or the public any service involving the application of psychological procedures to the assessment, diagnosis, prevention, treatment, or amelioration of psychological problems or emotional or mental disorders; or to the assessment or improvement of psychological adjustment or functioning of individuals or groups, whether or not there is a diagnosable pre-existing psychological problem. A professional psychological role exists when school psychological services are rendered. A professional psychological role exists when a license holder is in an evaluative role concerning a student's academic and/or applied performance in any work or training setting, and when a license holder is in a supervisory relationship with a person under psychological work supervision or psychological training supervision. For the purposes of this rule, professional psychological roles do not include teaching or research even when dealing with psychological subject matter, provided that it does not otherwise involve rendering or offering to render professional services in which patient or client welfare is directly affected.
- (S) "Telepsychology" means the practice of psychology or school psychology as those terms are defined in divisions (B) and (E) of section 4732.01 of the Revised Code, including psychological and school psychological supervision, by distance communication technology such as but not necessarily limited to telephone, email, Internet-based communications, and videoconferencing.
- (T) "License holder" means a licensed psychologist or licensed school psychologist.

4732-7-01 Licensure for applicants licensed or certified by another jurisdiction.

In accord with section ~~4732.15~~ 4732.12 of the Revised Code, the board may issue a license as a psychologist or as a school psychologist to any applicant licensed or certified as such by the licensing department of another state, territory, or the District of Columbia or to any person holding a diploma issued by the "American Board of Professional Psychology" (ABPP). Such applicant for license shall:

- (A) Conform with the applicable requirements of section 4732.10 of the Revised Code and rule 4732-9-01 or 4732-9-02 of the Administrative Code, as evidenced by verification from the "Association of State and Provincial Psychology Boards" that the applicant holds a current, valid certificate of professional qualification in psychology (CPQ) or as evidenced by verification from ABPP that the applicant holds an active board certification from ABPP or as evidenced by a verification letter stating that the applicant is credentialed by the national register of health service providers in psychology (NR); and, conform with requirements under paragraph (E) of rule 4732-11-01 of the Administrative Code by passing an examination administered under the direction of the board.
- (B) If the application is for a psychologist license, and the applicant does not hold an active board certification from ABPP and does not hold the CPQ or NR credential described in paragraph (A) of this rule, he/she shall:
 - (1) Provide evidence of having passed the examination required of Ohio psychology licensure candidates, as specified in paragraph (A) of rule 4732-11-01 of the Administrative Code with a score at least as high as the minimum passing score required of current Ohio candidates (information about such examination and score is available on the board's website www.psychology.ohio.gov or by writing or calling the board office); and
 - (2) Pass an examination administered under the direction of the board, as described in paragraph (E) of rule 4732-11-01 of the Administrative Code; or
- (C) If the application is for a school psychologist license, the applicant shall:
 - (1) Provide evidence of having passed an examination required of Ohio school psychology licensure candidates as specified in paragraph (C) of rule 4732-11-01 of the Administrative Code, with a score at least as high as the minimum passing score required of Ohio candidates (information about such examination and score is available on the board's website www.psychology.ohio.gov or by writing or calling the board office); and
 - (2) Pass an examination administered under the direction of the board, as described in paragraph (E) of rule 4732-11-01 of the Administrative Code.

4732-15-01 Titles to be used by unlicensed persons.

- (A) A person who does not hold a current valid license as a psychologist granted by this board shall not hold himself/herself out to the public by any title or description of services incorporating the words "psychologic," "psychological," "psychologist," "psychology," or any other terms that imply training, experience, or expertise in any field of psychology; provided, however, that a person supervised by a licensed psychologist shall, while carrying out specific tasks under the licensee's supervision and as an extension of the licensee's legal and ethical authority, use an appropriate title that clearly implies supervised or training status.
- (B) A person who does not hold a current valid license as a school psychologist granted by this board shall not hold himself/herself out to the public by any title or description of services incorporating the words "school psychologic," "school psychological," "school psychologist," "school psychology," or

any other terms that imply training, experience, or expertise in any field of school psychology; provided, however, that a person supervised by a licensed psychologist or school psychologist shall, while carrying out specific tasks under the licensee's supervision and as an extension of the licensee's legal and ethical authority, use an appropriate title that clearly implies supervised or training status.

~~(C) (C) A person not licensed as either a psychologist or a school psychologist shall not use the title of "psychology associate" or "school psychology associate."~~

4732-17-01 General rules of professional conduct pursuant to section 4732.17 of the Revised Code.

Pursuant to section 4732.17 of the Revised Code, the board promulgates the following rules of professional conduct:

(A) General considerations:

- (1) Purpose. The rules of professional conduct constitute the standards against which the required professional conduct of a psychologist or school psychologist is measured.
- (2) Scope. The rules of professional conduct shall apply to the conduct of all license holders, supervisees, and applicants, including the applicant's conduct during the period of education, training, and employment that is required for licensure. The term "psychologist," as used within these rules of professional conduct, shall be interpreted accordingly, whenever psychological or school psychological services are being provided in any context.
- (3) Violations. A violation of the rules of professional conduct constitutes unprofessional conduct and is sufficient reason for a reprimand, suspension or revocation of a license, or denial of either original licensure or reinstatement of licensure.
- (4) Aids to interpretation. Ethics codes and standards for providers promulgated by the "American Psychological Association," the "Association of State and Provincial Psychology Boards," and other relevant professional groups shall be used as aids in resolving ambiguities that may arise in the interpretation of the rules of professional conduct, except that these rules of professional conduct shall prevail whenever any conflict exists between these rules and any professional association standard.
- (5) A license holder, or an applicant for licensure, shall provide a written response within a reasonable period of time not to exceed sixty days to any written inquiry, regarding compliance with law or rule, received from the board.

(B) Negligence:

- (1) A license holder in a professional psychological role, as that term is defined in paragraph (R) of rule 4732-3-01 of the Administrative Code shall be considered negligent if his/her behaviors toward his/her clients, evaluatees, supervisees, employees or students, in the judgment of the board, clearly fall below the standards for acceptable practice of psychology or school psychology.
- (2) Sexual harassment. License holders shall not engage in sexual harassment. Sexual harassment is sexual solicitation, physical advances, or verbal or nonverbal conduct that is sexual in nature, that occurs in connection with the ~~psychologist's activities or roles as a psychologist~~ license holder's professional activities, and that either (a) is unwelcome, is offensive, or creates a

hostile workplace or educational environment, and the psychologist knows or is told this or (b) is sufficiently severe or intense to be abusive to a reasonable person in the context. Sexual harassment can consist of a single intense or severe act or of multiple persistent or pervasive acts.

- (3) Misrepresentation of qualifications. A license holder shall not misrepresent ~~directly or by implication~~ through false or misleading information his/her professional qualifications such as education, specialized training, experience, or area(s) of competence.
- (4) Misrepresentation of affiliations. A license holder shall not misrepresent ~~directly or by implication~~ through false or misleading information his/her affiliations or the purposes or characteristics of institutions and organizations with which the ~~psychologist~~ license holder is associated.
- (a) A license holder shall not claim either directly or by implication professional qualifications that differ from actual qualifications, including use of a degree or title that is not relevant to his/her psychological training or that is issued by an educational institution not meeting accreditation standards, he/she shall not misrepresent affiliation with any institution, organization, or individual, nor lead others to assume he/she has affiliations that he/she does not have. A ~~psychologist or school psychologist~~ license holder is responsible for correcting a client or public media who misrepresent his/her professional qualifications or affiliations, if he/she has knowledge of this misrepresentation.
- (b) A license holder shall not include false or misleading information in public statements concerning psychological services offered.
- (c) A license holder shall not associate with or permit his/her name to be used in connection with any services or products in such a way as to misrepresent them, the degree of his/her responsibility for them, or the nature of his/her association with them.
- (5) Solicitation of business by clients. A license holder shall not request or authorize any client to solicit business on behalf of the license holder.
- (6) Promotional activities. A license holder associated with the development, promotion, or sale of psychological devices, books, or other products shall ensure that such devices, books, or products are not misrepresented as to qualities, performance or results to be obtained from their use.
- (7) Maintenance and retention of records.
- (a) A license holder rendering ~~professional individual~~ services to a client ~~or evaluatee, or services billed to a third-party payer,~~ shall maintain a ~~professional~~ record that includes:
- (i) ~~The presenting problem(s),~~
- (i) Written documentation indicating that the license holder obtained written informed consent prior to the delivery of services, signed and dated by the client/evaluatee reflecting understanding of and agreement to the services, or documentation by the license holder justifying the reason(s) why a signed form was contraindicated or not feasible,
- (ii) The date(s) and ~~purpose, if not self-evident, of each service contact~~ description of

services rendered during each professional contact,

(iii) The presenting problem or reason for evaluation,

~~(iii)-(iv)~~ The fee arrangement,

(v) Authorizations, if any, by the client for release of records or information,

(vi) Justification and rationale for not releasing records to a client in response to a valid request, including the reason for making a determination for clearly stated treatment reasons that disclosure of the requested records is likely to have an adverse effect on the client, and shall comply with section (B) of division 3701.74 of the Revised Code.

~~(iv)-(vii)~~ Any test Test data or other evaluative results produced or obtained as part of the services rendered,

~~(v) Test data,~~

~~(vi)-(viii)~~ A copy of any ~~test or other evaluative~~ reports prepared as part of the professional relationship,

~~(vii)-(ix)~~ Notation of providing verbal communication of assessment results in the absence of a written report,

~~(viii)-(x)~~ Notation and results of formal contacts with other providers,

~~(ix)-(ix)~~ Authorizations, if any, by the client for release of records or information,

~~(x)-(x)~~ Written documentation indicating that the client or evaluatee has provided informed consent for treatment or evaluation,

~~(xi)-(xi)~~ Justification and rationale for not releasing records to a client in response to a valid request, including the reason for making a determination for clearly stated treatment reasons that disclosure of the requested records is likely to have an adverse effect on the client, and shall comply with section (B) of division 3701.74 of the Revised Code.

~~(xii)-(xi)~~ Knowledge of all multiple relationships present, with reasoning as to why it is in the best interest of the client and/or not harmful to continue the professional relationship, and

(b) To meet the requirements of these rules, but not necessarily for other legal purposes, the license holder shall ensure that all contents in the professional record are maintained for a period of not less than seven years after the last date of service rendered, or not less than the length of time required by other regulations if that is longer. A license holder shall retain records documenting services rendered to minors for not less than two years after the minor has reached the age of majority or for seven years after the last date of service, whichever is longer.

(c) A license holder shall store and dispose of written, electronic, and other records of clients in such a manner as to ensure their confidentiality. License holders shall prepare in advance and disseminate to an identifiable person a written plan to facilitate appropriate transfer and to protect the confidentiality of records in the event of the license holder's withdrawal from positions or practice. Each license holder shall report to the board on the biennial registration (renewal) form the name, address, and telephone number of a license holder or other appropriate person knowledgeable about the location of the written plan for transfer and custody of records and responsibility for records in the event of the licensee's absence, emergency or death. The written plan referenced in this rule shall be made available to the

board upon request.

- (d) In the event a complaint has been filed, a license holder shall provide the original or a full copy of the client file or other client-identifiable documents to the board upon request, provided that the request is accompanied by a copy of a release signed by the client.
- (e) License holders shall provide clients with reasonable access to the record maintained. License holders shall be familiar with state and federal laws and regulations relevant to client access to their records of services, and shall limit clients' access to records only in exceptional circumstances in which the license holder determines for clearly stated treatment reasons that disclosure of the requested records is likely to have an adverse effect on the client.
- (f) License holders shall be aware of and adhere to divisions (H)(1) and (H)(2) of section 3109.051 of the Revised Code and other relevant laws governing a divorced non-residential parent's rights to access a license holder's records related to the parent's child.

(C) Welfare of the client, evaluatee, and associated persons:

(1) Conflicts of interest. License holders actively identify, disclose, document, and remedy conflicts of interest and potential conflicts of interest. [A conflict of interest exists when the license holder's objectivity, judgment, or competence is impaired by a multiple role/relationship or when a client/evaluatee is subject to exploitation.](#) License holders actively clarify and document their role when providing or offering psychological or school psychological services. Notwithstanding paragraph (C)(1)(e) of this rule, conflict of interest situations include but are not limited to:

- (a) License holders in a treatment role with ~~two or more clients who have a relationship with each other, and who are aware of each other's participation in treatment (for example, couples and family members),~~ [couples, families, or groups](#) shall clarify with all parties and document the nature of one's professional obligations to the various clients receiving services, including limits of confidentiality and access to records.
- (b) License holders in a treatment role with one or more adults involved in a contested parenting time or custody dispute: ~~shall anticipate being asked to participate in conflicting roles. License holders shall clarify and document as early as feasible that his/her role is restricted to providing therapeutic services, and shall take appropriate action to avoid role conflicts.~~
 - [\(i\) Shall anticipate being asked to participate in conflicting roles; and](#)
 - [\(ii\) Shall clarify and document as early as feasible that his/her role is restricted to providing therapeutic services, and shall take appropriate action to avoid role conflicts; and](#)
 - [\(iii\) Shall not render verbal or written opinions to any person or entity, including but not limited to the client, any court, attorney, guardian ad litem, or other professional about a client's or other person's access to, parenting time with, or custody of, any child.](#)
- ~~(c) License holders in a treatment role with one or more adults involved in a contested parenting time or custody dispute shall not render verbal or written opinions to any person or entity, including but not limited to the client, any court, attorney, guardian ad litem, or other professional about a client's access or other person's access to, or parenting time with, any child.~~

~~(d)~~ (c) License holders in a treatment role with one or more children subject to a contested parenting time or custody dispute shall not render verbal or written opinions about any adult's ~~access to or~~ parenting time with , or custody of, the child client(s).

~~(e)~~ (d) ~~In the absence of a preexisting relationship, license~~ License holders may undertake roles specifically determined by a court or other adjudicative body or child welfare agency (concerning, for example, parenting coordination and family reunification), wherein rendering opinions and recommendations about the client(s) to the adjudicative body may be necessary and appropriate, if consistent with the parameters of a written order or directive, and if the role of the license holder is established in written informed consent procedures.

~~(f)~~ (e) When there is a conflict of interest between the client and the organization with which the license holder is contracted, employed, or affiliated, the license holder shall clarify the nature and direction of his/her loyalties and responsibilities and shall keep all parties concerned informed of his/her commitments.

(2) Multiple relationships. A multiple relationship exists when a license holder is in a professional psychological role pursuant to paragraph (R) of rule 4732-3-01 of the Administrative Code and is in another relationship with the same person or entity or with an individual closely associated with the person or entity. Depending on the timing and nature of one's interactions before or after the establishment of a professional psychological role, multiple relationships can result in exploitation of others, impaired judgment by clients, supervisees and evaluatees, and/or impaired judgment, competence and objectivity of the psychologist or school psychologist. Psychologists and school psychologists actively identify and manage interpersonal boundaries to ensure that there is no exploitation of others and that professional judgment, competence, and objectivity within one's professional psychological roles are not compromised.

(a) In some communities and situations, unavoidable interpersonal contacts can occur due to cultural, linguistic, or geographical considerations. For purposes of this rule, incidental contacts in the personal life of a license holder with persons with whom there is or was a professional psychological role are not relationships. Nothing in this rule shall be construed to mean that a license holder is prohibited from undertaking a professional psychological role in an emergency situation, including effecting an appropriate referral when necessary to foster the welfare of others.

(b) Prohibited multiple relationships. The board prescribes that certain multiple relationships are expressly prohibited due to inherent risks of exploitation, impaired judgment by clients, supervisees and evaluatees, and/or impaired judgment, competence or objectivity of the license holder.

(i) A license holder shall not:

(a) Undertake a professional psychological role with persons with whom he/she has previously engaged in sexual intercourse or other sexual intimacies;

(b) Undertake a professional psychological role with persons with whom he/she has had a familial, personal, social, supervisory, employment, or other relationship, and the professional psychological role results in: exploitation of the person; or, impaired judgment, competence, and/or objectivity in the performance of one's functions as a license holder.

(c) Engage in sexual intercourse or other sexual intimacies; or, verbal or nonverbal conduct that is sexual in nature with any person with whom there has been a

professional psychological role at any time within the previous twenty-four months;

(d) Enter into any personal, financial, employment or other relationship (other than reestablishing a professional psychological role) with any person with whom there has been a professional psychological role at any time within the previous twenty-four months and the multiple relationship results in: exploitation of the person; or, impaired judgment, competence, and/or objectivity in the performance of one's functions as a psychologist or school psychologist.

(e) Terminate or interrupt a professional role with any person for the purpose, expressed or implied, of entering into a sexual, personal, or financial relationship with that person or any individual closely associated with that person.

(ii) The prohibitions established in paragraphs (C)(2)(b) of this rule extend indefinitely beyond twenty-four months after termination of the professional role if the person, secondary to emotional, mental, or cognitive impairment, remains vulnerable to exploitative influence.

- ~~(2)~~ (3) Unforeseen multiple relationships. If a license holder determines that, due to unforeseen factors, a prohibited multiple relationship as defined in paragraph (E)(2) of this rule has inadvertently developed, he or she shall take reasonable steps to resolve it with due regard for the welfare of the person(s) with whom there is or was a professional psychological role.
- (a) All potential multiple relationships shall be discussed with the client as soon as possible after being first recognized and shall continue only with both parties' agreement.
 - (b) License holders document the discovery of all multiple relationships, with reasoning as to why it is in the best interest of the client and/or not harmful to continue the professional relationship.
 - (c) As warranted, the presence of a multiple relationship shall be reassessed and justified in the record. Issues such as informed consent and professional consultation shall be considered and documented to ensure that judgment is not impaired and that no exploitation of any person occurs.
- ~~(3)~~ (4) Sufficient professional information. A license holder rendering a formal professional opinion or recommendation about a person shall not do so without substantial professional information within a clearly defined role.
- ~~(4)~~ (5) Informed consent. A license holder shall accord each client informed choice, confidentiality, and reasonable protection from physical or mental harm or danger.
- (a) License holders clearly document written informed consent, permission, or assent, as warranted by the circumstances, for treatment or evaluation prior to proceeding with the provision of psychological or school psychological services.
 - (b) When a license holder is in an individual treatment role, there may be reason for a third party to join one or more sessions for a limited purpose. The license holder shall document in the record that the client or legal guardian has acknowledged understanding the purpose and need for the third party to be present and the circumstances and extent to which confidential information may be disclosed to the third party. The license holder shall document that the third party has provided an understanding that the individual is not a client, that there is no expectation of confidentiality between the license holder and the third party, and that the third party shall not have rights to access any part of the client's file (unless the client provides written authorization to release specific confidential information). A license holder shall not render opinions or recommendations to any person or entity, including but not limited to the client, any court, attorney, guardian ad litem, or other professional concerning such third parties.

- (c) The license holder shall keep the client fully informed as to the purpose and nature of any treatment or other procedures, and of the person's right to freedom of choice regarding services offered. A license holder shall give a truthful, understandable, and reasonably complete account of a client's condition to the client or to those legally responsible for the care of the client in accord with informed consent processes.
- (d) When a court or other adjudicative body orders an evaluation, assessment or intervention, the license holder shall document and inform the evaluatee(s) or client(s) of the parameters of the court order and shall not provide services or opinions beyond the parameters of the order.
- (e) When a license holder provides services to two or more clients who have a relationship with each other and who are aware of each other's participation in treatment (for example, couples and family members), the license holder shall clarify with all parties and document the parties' understanding about how records of the services will be maintained, who has access to the records, and any limits of access to the records.
- ~~(5)~~ (6) Dependency. Due to an inherently influential position, a license holder shall not exploit the trust or dependency of any client, supervisee, evaluatee or other person with whom there is a professional psychological role, as that term is defined in paragraph (R) of rule 4732-3-01 of the Administrative Code.
- ~~(6)~~ (7) Media. Psychological or school psychological services for the purpose of diagnosis, treatment, or personalized advice shall be provided only in the context of a professional relationship, and shall not be given by means of: public lectures or demonstrations; internet, newspaper or magazine articles; radio or television programs; or ~~similar~~ social media.
- ~~(7)~~ (8) Stereotypes. A license holder shall not impose on a client any stereotypes of behavior, values, or roles related to age, sex, gender expressions, religion, race, ethnicity, disability, nationality, or sexual orientation that would interfere with the objective provision of psychological services to the client.
- ~~(8)~~ (9) Termination/alternatives. A license holder shall terminate a professional relationship when it is reasonably clear that the client is not benefiting from the relationship, and shall offer to help locate alternative sources of professional services or assistance if indicated.
- ~~(9)~~ (10) Referral. A license holder shall make an appropriate referral of a client to another professional when requested to do so by the client.
- ~~(10)~~ (11) Continuity of care. A license holder shall make arrangements for another appropriate professional or professionals to deal with the emergency needs of his/her clients, as appropriate, during periods of foreseeable absence from professional availability.
- ~~(11)~~ (12) Interruption of services.
- (a) A license holder makes reasonable efforts to plan for continuity of care in the event that psychological services are interrupted by factors such as the license holder's illness, unavailability, relocation, or death, or the client's relocation or financial limitations.
- (b) A license holder entering into employment or contractual relationships shall make reasonable efforts to provide for orderly and appropriate resolution of responsibility for client care in the event that the employment or contractual relationship ends, with paramount consideration being given to the welfare of the client. A license holder who serves as an employer of other license holders has an obligation to make similar appropriate arrangements.

~~(12)~~ (13) Practicing while impaired. A license holder shall not undertake or continue a professional psychological role when the judgment, competence, and/or objectivity of the license holder is impaired due to mental, emotional, physiological, pharmacological, or substance abuse conditions. If impaired judgment, competence, and/or objectivity develops after a professional role has been initiated, the license holder shall terminate the professional role in an appropriate manner, shall notify the client and/or other relevant parties of the termination in writing, and shall assist the client, supervisee, or evaluatee in obtaining appropriate services from another appropriate professional.

(D) Remuneration:

(1) Financial arrangements:

- (a) All financial arrangements shall be documented and made clear to each client in advance of billing, preferably within the initial session but no later than the end of the second session, unless such disclosure is contraindicated in the professional judgment of the licensee. In the event that disclosure is not made by the end of the second session, the license holder bears the burden of demonstrating that disclosure was contraindicated and that the client was not harmed as a result of non-disclosure.
- (b) A license holder shall not mislead or withhold from any client, prospective client, or third-party payer, information about the cost of his/her professional services.
- (c) A license holder shall not, in the judgment of the board, exploit a client or responsible payer ~~by charging a fee that is excessive for the services performed~~ financially or ~~by entering~~ enter into an exploitative bartering arrangement in lieu of a fee.
- (d) The primary obligation of a license holder employed by an institution, agency, or school is to persons entitled to his/her services through the institution, agency, or school. A license holder shall not accept a private fee or any other form of remuneration from such persons unless the policies of a particular institution, agency or school make explicit provision for private work with its clients by members of its staff. In such instances the client or guardian shall be fully apprised of available services and all policies affecting him/her, prior to entering into a private professional relationship with a license holder.
- ~~(e) A license holder, when providing services to a pool of subscribers through a third-party payer capitation, or variation of capitation, reimbursement arrangement, who is thus being paid on other than a strictly fee-for-service basis, shall disclose that information in writing to each client member of the subscriber pool at the beginning of the professional relationship with the client member. The written disclosure shall describe the nature of the reimbursement arrangement including that the third-party payer has established a set dollar amount that the license holder will be paid regardless of the cost or frequency of the services provided to the members of the subscriber pool.~~

(2) Improper financial ~~arrangements~~ benefits:

- (a) A license holder shall neither derive nor solicit any form of monetary profit or personal gain as a result of his/her professional relationship with clients or immediate ex-clients, beyond the payment of fees for psychological services rendered. However, unsolicited token gifts from a client are permissible.
- ~~(b) A license holder shall not use his/her professional relationship with clients or immediate ex-clients to derive personal gain, other than through fees for professional services, for himself/herself, or for any other person, or for any organization from the sale or promotion of a non-psychology-related product or service.~~
- ~~(c)~~ (b) A license holder shall neither give nor receive any commission, rebate, or other form of

remuneration for referral of a client for professional services, without full disclosure in advance to the client of the terms of such an agreement.

~~(d)-(c)~~ A license holder shall not bill for services that are not rendered. However, he/she may bill for missed appointments that the client did not cancel in advance, if this is part of the financial arrangements made in accordance with paragraph (D)(1)(a) of this rule.

~~(E) Multiple relationships. A multiple relationship exists when a license holder is in a professional psychological role pursuant to paragraph (R) of rule 4732-3-01 of the Administrative Code and is in another relationship with the same person or entity or with an individual closely associated with the person or entity. Depending on the timing and nature of one's interactions before or after the establishment of a professional psychological role, multiple relationships can result in exploitation of others, impaired judgment by clients, supervisees and evaluatees, and/or impaired judgment, competence and objectivity of the psychologist or school psychologist. Psychologists and school psychologists actively identify and manage interpersonal boundaries to ensure that there is no exploitation of others and that professional judgment, competence, and objectivity within one's professional psychological roles are not compromised.~~

~~(1) In some communities and situations, unavoidable interpersonal contacts can occur due to cultural, linguistic, or geographical considerations. For purposes of this rule, incidental contacts in the personal life of a license holder with persons with whom there is or was a professional psychological role are not relationships. Nothing in this rule shall be construed to mean that a license holder is prohibited from undertaking a professional psychological role in an emergency situation, including effecting an appropriate referral when necessary to foster the welfare of others.~~

~~(2) Prohibited multiple relationships. The board prescribes that certain multiple relationships are expressly prohibited due to inherent risks of exploitation, impaired judgment by clients, supervisees and evaluatees, and/or impaired judgment, competence or objectivity of the license holder.~~

~~(a) A license holder shall not:~~

~~(i) Undertake a professional psychological role with persons with whom he/she has engaged in sexual intercourse or other sexual intimacies; or~~

~~(ii) Undertake a professional psychological role with persons with whom he/she has had a familial, personal, social, supervisory, employment, or other relationship, and the professional psychological role results in: exploitation of the person; or, impaired judgment, competence, and/or objectivity in the performance of one's functions as a license holder.~~

~~(b) A license holder shall not:~~

~~(i) Engage in sexual intercourse or other sexual intimacies; or, verbal or nonverbal conduct that is sexual in nature with any current client, supervisee, evaluatee, or with any person closely associated with a current client, supervisee, or evaluatee; or~~

~~(ii) Establish any personal, financial, employment, or other relationship with any current client, supervisee, or evaluatee, or with any individual closely associated with a current client, supervisee, or evaluatee and the multiple relationship results in: exploitation of the person; or, impaired judgment, competence, and/or objectivity in the performance of one's functions as a license holder.~~

~~(c) A license holder shall not:~~

~~(i) Engage in sexual intercourse or other sexual intimacies; or, verbal or nonverbal conduct that is sexual in nature with any person with whom there has been a professional~~

~~psychological role at any time within the previous twenty-four months; or~~

~~(ii) Enter into any personal, financial, employment or other relationship (other than reestablishing a professional psychological role) with any person with whom there has been a professional psychological role at any time within the previous twenty-four months and the multiple relationship results in: exploitation of the person; or, impaired judgment, competence, and/or objectivity in the performance of one's functions as a psychologist or school psychologist.~~

~~(d) A license holder shall not terminate or interrupt a professional role with any person for the purpose, expressed or implied, of entering into a sexual, personal, or financial relationship with that person or any individual closely associated with that person.~~

~~(e) The prohibitions established in paragraphs (E)(2)(b) and (E)(2)(c) of this rule extend indefinitely beyond twenty-four months after termination of the professional role if the person, secondary to emotional, mental, or cognitive impairment, remains vulnerable to exploitative influence.~~

~~(F)~~ (E) Testing and test interpretation:

(1) Assessment procedures:

(a) A license holder shall treat the results or interpretations of assessment regarding an individual as confidential information.

(b) A license holder shall accompany communication of results of assessment procedures to a client, or the parents, legal guardians, or other agents of the client with adequate interpretive aids or explanations in language these persons can understand.

(c) A license holder shall include in his/her report of the results of a test or assessment procedures any reservations regarding the possible inappropriateness of the test for the person assessed.

(d) A license holder offering an assessment procedure or automated interpretation service to other professionals shall accompany this offering with a manual or other printed material that fully describes the development of the assessment procedure or service, its rationale, evidence of validity and reliability, and characteristics of the normative population. A license holder shall explicitly state the purpose and application for which the procedure is recommended and identify special qualifications required to administer and interpret it properly. A license holder shall ensure that any advertisements for the assessment procedure or interpretive service are factual and descriptive. Such services are to be considered as a professional-to-professional consultation. A license holder shall make and document reasonable efforts to avoid misuse of such assessment reports.

~~(e) Psychologists shall not prepare personnel reports and recommendations based on test data secured solely by mail, unless such appraisals are an integral part of a continuing client relationship with a company, as a result of which the consulting psychologist has intimate knowledge of the client's personnel situation and can be assured thereby that his/her written appraisals will be adequate to the purpose and will be properly interpreted by the client. These reports shall not be embellished with such comprehensive analyses of the subject's personality traits as would be appropriate only after intensive interviews with the subject.~~

~~(f)~~ (e) A license holder shall choose only appropriate tests and give them only for a justifiable purpose to the benefit of a client.

(2) Test security. Psychological tests and other assessment devices shall not be reproduced or described in popular publications in ways that might invalidate the techniques. Test materials

means manuals, instruments, protocols, and test questions or stimuli and does not include test data except as specified in paragraph (F)(3)(a) of rule 4732-17-01 of the Administrative Code. License holders make reasonable efforts to maintain the integrity and security of test materials and other assessment techniques consistent with law and contractual obligations. Access to such devices is limited to persons with professional interests who will safeguard their use.

- (a) Sample items made up to resemble those of tests being discussed may be reproduced in popular articles and elsewhere, but scorable tests and actual test items shall not be reproduced except in professional publications.
- (b) A license holder is responsible for the security of ~~psychologist~~ psychological tests and other devices and procedures used for instructional purposes.
- (c) License holders shall not permit inadequately supervised use of psychological tests or assessment measures unless the measure is designed, intended, and validated for self-administration and self-administration is supported by the instructions of the test publisher.

(3) Test interpretation.

- (a) Test scores, like test materials, may be released to another person or an organization only in a manner that adheres to the client's rights to confidentiality as set forth in paragraph (G) of this rule.
- (b) Test results or other assessment data used for evaluation or classification are communicated to employers, relatives, or other appropriate persons in such a manner as to guard against misinterpretation or misuse. License holders when interpreting and communicating assessment results take into account the purpose of the assessment as well as various test factors, test-taking abilities, and other characteristics of the person being assessed, such as situational, environmental, personal, linguistic, and cultural, ~~differences~~, that might affect professional judgments or reduce the accuracy of interpretations, and significant limitations of interpretations are indicated.
- (c) A license holder always respects the client's or guardian's right to know the results, the interpretations made, his/her conclusions, and the bases for his/her recommendations. When a license holder provides verbal communication of assessment results in the absence of a written report, this event shall be documented in the client record.

~~(G)~~ (F) Confidentiality

- (1) Confidential information is information revealed by an individual or individuals or otherwise obtained by a license holder, when there is a reasonable expectation that it was revealed or obtained as a result of the professional relationship between the individual(s) and the license holder. Such information is not to be disclosed by the license holder without the informed consent of the individual(s).
 - (a) When rendering psychological services as part of a team or when interacting with other appropriate professionals concerning the welfare of a client, a license holder may share confidential information about the client provided that reasonable steps are taken to ensure that all persons receiving the information are informed about the confidential nature of the information being shared and agree to abide by the rules of confidentiality.
 - (b) When any case report or other confidential information is used as the basis of teaching, research, or other published reports, a license holder shall exercise reasonable care to ensure that the reported material is appropriately disguised to prevent client or subject

identification.

- (c) A license holder shall ensure that no diagnostic interview or therapeutic sessions with a client are observed or electronically recorded without first informing the client or the client's guardian obtaining and documenting written consent from same.
 - (d) A license holder shall limit access to client records and shall ensure that all persons working under his/her authority comply with the requirements for confidentiality of client material.
 - (e) A license holder shall continue to treat all information regarding a client as confidential after the professional relationship between the psychologist or school psychologist and the client has ceased.
 - (f) In a situation in which more than one party has an appropriate interest in the professional services rendered by a license holder to a client, the license holder shall, to the extent possible, clarify to all parties the dimensions of confidentiality and professional responsibility that shall pertain in the rendering of services.
 - (i) Such clarification is specifically indicated, among other circumstances, when the client is an organization or when the client has been referred by a third party.
 - (ii) In accord with paragraphs (C)(3) and (F)(3)(c) of this rule, a license holder shall clarify with the individual receiving services because of a third-party referral whether, and under what conditions-including costs, information or feedback will be provided to the individual receiving those psychological services.
- (2) Protecting confidentiality of clients. In accordance with section 4732.19 of the Revised Code, the confidential relations and communications between license holders and clients are placed under the same umbrella of a privilege as those between physician and patient under division (B) of section 2317.02 of the Revised Code. The privilege is intended to protect the interest of the client by encouraging free disclosure to the license holder and by preventing such free disclosure to others. Thus, the client rather than the license holder holds and may assert the privilege.
- (a) A license holder shall not testify concerning a communication made to him/her by a client. The license holder may testify by express consent of the client or legal guardian or, if the client is deceased, by the express consent of the surviving spouse or the executor or administrator of the estate of such deceased client. If the client voluntarily testifies, the license holder may be compelled to testify on the same subject; or if the client, the executor or administrator files a claim against the license holder, such filing shall constitute a waiver of the privilege with regard to the services about which complaint is made.
 - (b) Court decisions construing the scope of the physician-patient privilege, pursuant to section 2317.02 of the Revised Code, are applicable to this privilege between the license holder and the client.
 - (c) A license holder may disclose confidential information without the informed written consent of a client when the license holder judges that disclosure is necessary to protect against a clear and substantial risk of imminent serious harm being inflicted by the client on himself/herself or on another person. In such case, the license holder may disclose the confidential information only to appropriate public authorities, the potential victim, professional workers, and/or the family of the client.
 - (d) A license holder shall safeguard the confidential information obtained in the course of practice, teaching, research, or other professional duties. With the exceptions as required or permitted by statute, a license holder shall disclose confidential information to others only with the informed written consent of the client.

- (e) At the beginning of a professional relationship a license holder shall inform his/her client of the legal limits of confidentiality. To the extent that the client can understand, the license holder shall inform a client who is below the age of majority or who has a legal guardian of the limit the law imposes on the right of confidentiality. When services are provided to more than one patient or client during a joint session (for example to a family or couple, or parent and child, or group), a license holder shall, at the beginning of the professional relationship, clarify to all parties the limits of confidentiality.
- (f) Minor clients who are offered privacy as a means of facilitating free disclosure of information shall be told by the license holder that the parent(s) and/or guardian(s) have a right to access their records, unless otherwise prohibited by court order, statute, or rule. The license holder shall document in the record this disclosure to the minor client.
- (g) A license holder may release confidential information upon court order or to conform with state or federal laws, rules, or regulations.
- (h) A license holder shall be familiar with any relevant law concerning the reporting of abuse of children or vulnerable adults.

~~(H)~~ (G) Competence:

- (1) Limits on practice. A license holder shall limit his/her professional practice to those specialty areas in which competence has been gained through education, training, and experience. If important aspects of the client's problem fall outside the boundaries of competence, then the license holder assists his/her client in obtaining additional professional help.
- (2) Specialty standard of care. A license holder shall exercise sound judgment and care in determining what constitutes his/her area(s) of competence. A guiding principle is that one who undertakes practice in a given specialty area will be held to the standard of care within that specialty while he/she is practicing in that area.
- (3) Maintaining competency. A license holder shall maintain current competency in the areas in which he/she practices, through continuing education, consultation, and/or other training, in conformance with current standards of scientific and professional knowledge.
- (4) Adding new services and techniques. A license holder, when developing competency in a new area or in a new service or technique, shall engage in ongoing consultation with other psychologists, school psychologists, or appropriate professionals and shall seek continuing education in the new area, service or technique. A license holder shall inform any client whose treatment will involve a newly developing service or technique of its innovative nature and the known risks concerning those services and shall document informed consent provided by the client or legal guardian.
- (5) Limits on practice under school psychologist license. A school psychologist who does not hold a psychologist license shall not practice beyond the scope of the school psychologist license, as defined in division (E) of section 4732.01 of the Revised Code.
- (6) Referrals. A license holder shall make or recommend referral to other professional, technical, or administrative resources when such referral is in the best interests of the client.
- (7) Interprofessional relations. A license holder shall neither establish nor offer to establish a continuing treatment relationship with a person receiving mental health services from another professional, except with the knowledge of the other professional or after the termination of the client's relationship with the other professional.

~~(H)~~ (H) Telepsychology.

- (1) "Telepsychology" means the practice of psychology or school psychology as those terms are

defined in divisions (B) and (E) of section 4732.01 of the Revised Code, including psychological and school psychological supervision, by distance communication technology such as but not necessarily limited to telephone, email, Internet-based communications, and videoconferencing.

- (2) In order to practice telepsychology in the state of Ohio one must hold a current, valid license issued by the Ohio board of psychology or shall be a registered supervisee of a licensee being delegated telepsychology practices in compliance with paragraphs (B) and (C) of rule 4732-13-04 of the Administrative Code.
- (3) License holders understand that this rule does not provide licensees with authority to practice telepsychology in service to ~~clients domiciled~~ individuals located in any jurisdiction other than Ohio, and licensees bear responsibility for complying with laws, rules, and/or policies for the practice of telepsychology set forth by other jurisdictional boards of psychology.
- (4) License holders practicing telepsychology shall comply with all of these rules of professional conduct and with requirements incurred in state and federal statutes relevant to the practice of psychology and school psychology.
- (5) License holders shall establish and maintain current competence in the professional practice of telepsychology through continuing education, consultation, or other procedures, in conformance with prevailing standards of scientific and professional knowledge. License holders shall establish and maintain competence in the appropriate use of the information technologies utilized in the practice of telepsychology.
- (6) License holders recognize that telepsychology is not appropriate for all psychological problems and clients, and decisions regarding the appropriate use of telepsychology are made on a case-by-case basis. License holders practicing telepsychology are aware of additional risks incurred when practicing psychology or school psychology through the use of distance communication technologies and take special care to conduct their professional practice in a manner that protects the welfare of the client and ensures that the client's welfare is paramount. License holders practicing telepsychology shall:
 - (a) Conduct a risk-benefit analysis and document findings specific to:
 - (i) Whether the client's presenting problems and apparent condition are consistent with the use of telepsychology to the client's benefit; and
 - (ii) Whether the client has sufficient knowledge and skills in the use of the technology involved in rendering the service or can use a personal aid or assistive device to benefit from the service.
 - (b) Not provide telepsychology services to any person or persons when the outcome of the analysis required in paragraphs (1)(6)(a)(i) and (1)(a)(ii) of this rule is inconsistent with the delivery of telepsychology services, whether related to clinical or technological issues.
 - (c) Upon initial and subsequent contacts with the client, make reasonable efforts to verify the identity of the client;
 - (d) Obtain alternative means of contacting the client;
 - (e) Provide to the client alternative means of contacting the licensee;
 - (f) Establish a written agreement relative to the client's access to face-to-face emergency services in the client's geographical area, in instances such as, but not necessarily limited to, the client experiencing a suicidal or homicidal crisis;
 - (g) Licensees, whenever feasible, use secure communications with clients, such as encrypted

text messages via email or secure websites and obtain and document consent for the use of non-secure communications.

- (h) Prior to providing telepsychology services, obtain the written informed consent of the client, in language that is likely to be understood and consistent with accepted professional and legal requirements, relative to:
 - (i) The limitations and innovative nature of using distance technology in the provision of psychological or school psychological services;
 - (ii) Potential risks to confidentiality of information due to the use of distance technology;
 - (iii) Potential risks of sudden and unpredictable disruption of telepsychology services and how an alternative means of re-establishing electronic or other connection will be used under such circumstances;
 - (iv) When and how the licensee will respond to routine electronic messages;
 - (v) Under what circumstances the licensee and service recipient will use alternative means of communications under emergency circumstances;
 - (vi) Who else may have access to communications between the client and the licensee;
 - (vii) Specific methods for ensuring that a client's electronic communications are directed only to the licensee or supervisee;
 - (viii) How the licensee stores electronic communications exchanged with the client;
- (7) Ensure that confidential communications stored electronically cannot be recovered and/or accessed by unauthorized persons when the licensee disposes of electronic equipment and data;
- (8) If in the context of a face-to-face professional relationship the following are exempt from this rule:
 - (a) Electronic communication used specific to appointment scheduling, billing, and/or the establishment of benefits and eligibility for services; and,
 - (b) Telephone or other electronic communications made for the purpose of ensuring client welfare in accord with reasonable professional judgment.

~~(I)~~ (I) Violations of law:

- (1) Violation of applicable statutes. A license holder shall not violate any applicable statute or administrative rule regulating the practice of psychology or school psychology.
- (2) Use of fraud, misrepresentation, or deception. A license holder shall not use fraud, misrepresentation, or deception in obtaining a psychology or school psychology license, in taking a psychology or school psychology licensing examination, in assisting another to obtain a psychology or school psychology license or to take a psychology or school psychology licensing examination, in billing clients or third-party payers, in providing psychological or school psychological services, in reporting the results of those services, or in conducting any other activity related to the practice of psychology or school psychology.

~~(K)~~ (J) Aiding illegal practice:

- (1) Aiding unauthorized practice. A license holder shall not aid or abet another person in misrepresenting his/her professional credentials or in illegally engaging in the practice of psychology or school psychology.

- (2) Delegating professional responsibility. A license holder shall not delegate professional responsibilities to a person not qualified and/or not appropriately credentialed to provide such services.
- (3) Providing supervision. A license holder shall exercise appropriate supervision over supervisees, as set forth in the rules of the board.
- (4) Reporting of violations to board. A license holder who has substantial reason to believe that another license holder or psychological or school psychological supervisee has committed an apparent violation of the statutes or rules of the board that has substantially harmed or is likely to substantially harm a person or organization shall so inform the board in writing; however, when the information regarding such violation is obtained in a professional relationship with a client, the license holder shall report it only with the written permission of the client. Under such circumstances the license holder shall advise the client of the name, address, and telephone number of the state board of psychology and of the client's right to file a complaint. The license holder shall make reasonable efforts to guide and/or facilitate the client in the complaint process as needed or requested by the client. Nothing in this rule shall relieve a license holder from the duty to file any report required by applicable statutes.

~~(L)~~ (K) Supervision. Rules 4732-13-01, 4732-13-02, 4732-13-03, and 4732-13-04 of the Administrative Code, pertaining to supervision of persons performing psychological or school psychological work, shall be considered as a part of these rules of professional conduct.

APPROVAL OF RULE CHANGES FOR FYR FILING

Dr. Randolph made a motion directing Dr. Ross to file with CSI and JCARR the above-noted thirty-three (33) rules "No Change" and the above six (6) rules with amendments noted; Dr. Drude second.

A vote was taken:

Aye: Dr. Hedges, Dr. Fields, Mrs. Motylinski, Dr. Cole, Dr. Drude; Dr. Rabold; Dr. Randolph

Nay: None

Abstain: None

The motion passed.

Following a discussion about contemporary uses of sex and gender language from the Rules Workgroup, Dr. Fields offered to review the rules of professional conduct and suggest edits to remove binary pronouns. Following up on discussion about rule changes regarding conflicts of interest and competence, there was a request by Dr. Randolph that a future meeting agenda should include discussion about geriatric issues, guardianship and impaired adults.

POLICY AND PROCEDURE REVIEW AND UPDATES

Dr. Ross presented all Board policies for review, including some policies already approved for changes at the May 2, 2019 meeting. The purpose is to eliminate unnecessary and redundant policies and to amend outdated policies.

The following policies were presented for continuation without change: 1.1, 5.2, 6.1, 7.2, 7.3, 8.1, 8.2, 8.5, 9.1, 9.2, 10.1, 10.2, 10.2(B), 10.2(C), 10.3, 10.5, 10.7, 10.8, 10.9, 10.10, 10.12, 10.16, 10.18, 10.19, 10.20, 10.21, 12.1, and 12.2.

The following policies were proposed to be rescinded: 2.1, 2.2, 2.3., 3.2, 5.1, 10.14, 10.15, 10.17, and 11.1

The following policies were proposed to be amended to align with rules and current procedures: 3.1, 4.1, 4.2, 7.1, and 10.4

The following policy was proposed to be adopted as new: 12.3

Following review of each rule and discussion, Dr. Randolph made a motion to approve all rule proposals noted above; Dr. Drude second.

A vote was taken:

Aye: Dr. Hedges, Dr. Fields, Mrs. Motylinski, Dr. Cole, Dr. Drude; Dr. Rabold; Dr. Randolph

Nay: None

Abstain: None

The motion passed.

Dr. Ross stated that he will format all polices, update effective dates, and publish prior to the next meeting. Dr. Randolph expressed thanks to Dr. Ross for working on the policy updates and reiterated her gratitude to the Rules Workgroup.

There was no executive session or new business.

ADJOURNMENT

At 12:25PM the meeting was adjourned by consensus.

[Signed copy on file in Board office]

Ronald Ross, Ph.D.
Executive Director

Denise Rabold, Ph.D.
President